

**DRAFT**

**DESIGN REVIEW ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
THURSDAY, JANUARY 18, 2018  
ROOM 217  
TOWN HALL, WEST HARTFORD, CT**

**Call to Order/Roll Call:** 4:30 P.M.

**ATTENDANCE:**

**DRAC:** Jeffrey Gebrian, Chair; Members: Fred Fritz and Richard Hughes. Alternates: Raymond Giolitto and Matt Skelly

**Staff:** Catherine Dorau, Associate Planner; Brittany Bermingham, Planning Technician.

**REFERRAL FROM TOWN COUNCIL:**

1. **243 Steele Road** - Application (SDD #139-R1-17) on behalf of Steele Road, LLC seeking approval of an amendment to Special Development District #139 located at 243 Steele Road and known as The Residences at Steele Road. The amendment requests approval of a new thirty unit residential building in the northwest area of the property and associated site improvements including landscape, parking and stormwater management design changes. ***DRAC recommended approval Motion/Hughes; Second/Fritz (Vote: 4-0). (Giolitto seated for Crosby.) (Alternate Skelly recused himself.)***
2. **35 Ringgold Street/34 Crescent Street-** Application (SDD #148) on behalf of Ringgold Crescent Partners, LLC seeking approval on a new Special Development Design District for the redevelopment of the former Patrissi Nursery Site at 35 Ringgold and 34 Crescent Streets into a twenty-five unit townhome development with associated site improvements. (previous DRAC study sessions on 8/3/17 and 10/12/17) ***DRAC recommended approval. Motion/Skelly; Second/Giolitto (Vote: 5-0). (Giolitto seated for Crosby, Skelly seated for Parsons-Whitaker.)***
3. **21 Brace Road-** Application (SDD #97- R1-17) on behalf of Sarjac Partners, LLC, requesting modifications to the existing Special Development District #97, located at 21 Brace Road and known as Fire House Square. More specifically, the request is to eliminate condition 9.C.9 and 9.E. of the 1997 approval that restricts permitted uses. ***DRAC recommended approval. Motion/Skelly; Second/Fritz (Vote: 5-0). (Giolitto seated for Crosby, Skelly seated for Parsons-Whitaker.)***

#### **APPROVAL OF MEETING MINUTES:**

4. December 14, 2017 - *Approved. Motion/Hughes; Second/Giolitto (Vote: 5-0).*

#### **TOWN PLANNER'S REPORT:**

5. Review of DRAC Activity Report for 2017. *Received and approved. (Motion/Giolitto; Second/Hughes) (Vote: 5-0.) (Giolitto seated for Crosby; Skelly seated for Parsons-Whitaker.)*

#### **REMINDER OF POSSIBLE FUTURE DRAC MEETINGS:**

- DRAC Regular Meetings for February TBD – *Tabled, staff to contact in the near future.*

#### **ADJOURNMENT at 5:30 p.m.**

C: Matthew Hart, Town Manager  
Kimberly Boneham, Deputy Corporation Counsel

Mark McGovern, Director of Community Development  
Essie Labrot, Town Clerk

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